

DEPARTMENT OF CORRECTIONS

Leading Nevada Corrections Into the Future

4070 Silver Sage Drive
Carson City, NV 89701
(775) 887-3216
Fax: (775) 887-3381

NDOC Employee Scholarship Application

Name _____	Scholarship for which you are applying:	Semester/Year _____	Maximum Amt.
Title: _____ NDOC Facility at which you work:	<input type="checkbox"/> CLEP Test Fees/Preparation Assistance	_____ / _____	\$260.00
Address: _____	<input type="checkbox"/> Associate of Applied Science—Criminal Justice	_____ / _____	\$1,000.00
Telephone Number: _____ E-mail address: _____	<input type="checkbox"/> Bachelor of Arts—Criminal Justice	_____ / _____	\$1,500.00
Highest Level of Education Completed: _____ Last school/training center attended: _____	<input type="checkbox"/> Master of Arts- Criminal Justice	_____ / _____	\$2,500.00
Current Work Schedule: _____ Do you have Internet access? _____	<input type="checkbox"/> FINANCIAL AID ASSISTANCE	_____ / _____	N/A
Application Checklist:	<input type="checkbox"/> COLLEGE CREDIT TRANSFER ASSISTANCE	_____ / _____	N/A
<input type="checkbox"/> Include related certificates?			
<input type="checkbox"/> Application Completed?			
<input type="checkbox"/> Transcripts Included?			
<input type="checkbox"/> Supervisor's Letter of Support?			
<input type="checkbox"/> Two letters of recommendation?			
		Total: _____	

Application Essay (minimum 200 words) REQUIRED:

On a separate sheet of paper, please explain why furthering your education is important to you personally and professionally and how you will use the education you obtain through this scholarship to improve your work performance at NDOC. Use details to support your essay. Please type or print neatly in black ink.

TERMS OF AGREEMENT:

- 1) SCHOLARSHIPS WILL BE AVAILABLE FOR THE FALL 2003 SEMESTER. There will be no reimbursement of classes taken prior to the Fall 2003. SCHOLARSHIPS ARE FOR CRIMINAL JUSTICE MAJORS ONLY.
- 2) Applications must be completed in full. Complete applications include application form; transcripts (if applicable) and/or copies of military or professional training certificates, including POST certification; Supervisor's letter of support (in order to prevent scheduling conflicts); and two professional or academic letters of recommendation. Incomplete applications will be considered ineligible for review.
- 3) Scholarships will pay full tuition, school fees, and books per semester up to the amount listed above. If amount per semester is less, the scholarship will only pay costs; the remainder of the money will be returned to the account for other scholarships.
- 4) Applicable costs include tuition, registration, books, and other school fees, including lab fees. Monies provided by the scholarships will be paid directly to the educational institution or textbook provider.
- 5) Scholarship recipients be registered in classes required for the Criminal Justice degree according to the guidelines in the most current course catalog for each school.
- 6) Unless currently registered in a bachelor's degree program, applicants without an associate's degree will be awarded at the associate's level in terms of scholarship funding. Recipients of the scholarship who are currently enrolled in bachelor's programs will receive funding at the bachelor's level.
- 7) Scholarships were budgeted at CCSN and UNLV tuition rates. Applicants currently enrolled in Criminal Justice degrees from other colleges and/or universities may apply to receive scholarships at CCSN and UNLV rates. Any other rates must be approved unanimously by the Scholarship Committee.
- 8) Students on the NDOC scholarship shall be required to maintain a 2.75 minimum GPA; failure to do so will result in loss of eligibility for future scholarships until the GPA is brought up to minimum NDOC standards.
- 9) Applicants who receive notice of award shall be required to sign a commitment to continue employment with NDOC at a rate of six additional months per 12 credits of courses provided by this scholarship as a condition of award. Failure to comply will result in the recipient being billed for the amount of monies awarded by this scholarship.
- 10) Reimbursement procedures for CLEP testing are still in development at this time.
- 11) **Scholarship applications are due by May 15, 2003.**

Applicant Signature: _____	Date: _____	Return completed application and five copies to: NDOC So. NV Employee Scholarship Committee c/o: Marta Hall, Academic & Vocational Programs Administrator, Silver Sage Bldg., Carson City,
Supervisor's Name (please print) _____	Supervisor's Signature _____	

NDOC Employee Scholarship Committee:

Dorothy Nash Holmes, Mental Health & Programs Administrator
Warden Schomig, HDSP, or Warden's Designee
S C/O Bruce Stroud, HDSP

Marta Hall, Academic & Vocational Programs Administrator
Warden Hildreth, SDCC, or Warden's Designee
Maryann Marsh, CCS II, SDCC